

JOB TITLE: Director of Product Development
DEPARTMENT: Product Development
DATE: 11/10/20
REPORTS TO: CSO
RATE: DOEE

Position Description: The Director of Product Development will be responsible for overseeing the product development life cycle from product ideation to launch. This role will oversee all inhouse formulation and benchtop work. This role will collaborate with internal and external market researchers to identify consumer needs and drive innovation and maintain the company's competitive standing in the nutraceutical industry.

Responsibilities:

1. Directs formula benchtop trials, pilot runs and optimization of new and current products.
2. Evaluates ingredient compatibilities and contraindications in formulations, recommends alternatives.
3. Stays on top of new developments in the dietary supplement industry and recommends new and efficacious formulations and delivery systems.
4. Oversees costing and recommends pricing to stakeholders.
5. Evaluates product stability and packaging to ensure specified product shelf stability.
6. Partners with other teams to develop collateral for marketing needs, presentations, and consumer education.
7. Performs any other related duties as may be required.

Job Requirements:

- Minimum of PhD in Chemistry, pharmacology or related field.
- Proven track record of developing successful dietary formulations.
- Understanding of all aspects of the product development process from bench-top formulation through scale-up and commercialization.
- Knowledge of DSHEA and FTC guidelines
- Minimum 5 years experience in the dietary supplement, pharma, or beverage industries required.
- Proficient in Microsoft Office.
- Great attitude, detail oriented and work ethic.
- Must have strong research and communication skills.
- Must be proficient with Word and Outlook
- Must have strong attention to detail
- Must be a team player.

Job Status: Full time /Exempt

Schedule: 9:00 a.m. to 6:00 p.m. (Flexible)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to occasionally alternate between sitting and standing positions. The employee frequently is required to reach with hands and arms, use hands and fingers to handle controls, computer and mouse; talk and hear. The employee is occasionally required to walk, stand, stoop, and lift as required to file documents or store materials throughout the work day. Specific vision abilities required by this job include close vision and the ability to adjust focus. Proper lifting techniques required. May include lifting up to 25 pounds on occasion.

We are an equal opportunity employer.